

FORWARD PLAN OF KEY DECISIONS

Period: 15 July 2020 - 18 November 2020

The Forward Plan of Key Decisions is prepared on a monthly basis and published at least 28 days before the start of the period covered.

“Key Decisions” are defined as those Executive decisions which are likely:

- (a) to result in the County Council incurring expenditure which is, or the making of savings which are, significant having regard to the relevant budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the County’s area.

The Forward Plan will contain **ALL** matters which the Leader of the Council has reason to believe will be the subject of a Key Decision to be taken by the Cabinet. It may also include decisions that are not key decisions but are intended to be determined by the Cabinet. Part of the Cabinet meetings listed in this Forward Plan may be held in private where a report for the meeting contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. If you would like to make representations about any particular decision to be conducted in private then please email: michael.bradbury@staffordshire.gov.uk. Such representations must be received in advance 6 clear working days before the date on which the decision is scheduled to be taken.

The Membership of the Cabinet consists of:

Leader of the County Council – Philip Atkins
Deputy Leader and Cabinet Member for Health, Care and Wellbeing – Alan White
Cabinet Member for Finance – Mike Sutherland
Cabinet Member for Children and Young People – Mark Sutton
Cabinet Member for Economic Growth – Mark Winnington
Cabinet Member for Commercial – Mark Deaville
Cabinet Member for Communities – Gill Heath
Cabinet Member for Highways and Transport – Helen Fisher
Cabinet Member for Learning and Employability – Philip White

A copy of the Forward Plan of Key Decisions may be inspected, free of charge, at the Member and Democratic Services office, County Buildings, Martin Street, Stafford, during normal office hours Monday to Friday. A copy of the notice will also be available on Staffordshire County Council’s Website at www.staffordshire.gov.uk.

Documents submitted for decision will be a formal report which will be available on the County Council’s website at least 5 clear working days before the date the decision is to be made, unless that report is subject to any prohibition or restriction on its disclosure. Other relevant background documents used in compiling the report will also be made available in the same way unless they are subject to any prohibition or restriction on their disclosure.

Minutes of Cabinet meetings will be published within three working days and will be subject to call-in. The call-in period lasts for three working days. If the decision is not called-in it will be implemented on the fourth working day. Special urgency items are exempt from call-in.

John Tradewell
Director of Corporate Services

Contact Officer: Mike Bradbury (01785) 276133

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NOTE:

- (1) The Forward Plan of Key Decisions sets out all Key Decisions intended to be made by Cabinet during the above period.
- (2) The Cabinet date can be provisional and items may move/roll forward to another meeting date but this will be monitored.
- (3) Items should remain on the Notice until a decision is made by Cabinet or is formally removed.
- (4) Where there is an intention to make a decision in private the exemption paragraph relied upon will be included within this notice

| Anticipated Date of Decision | Public or Private Decision | Title and Description | Background Documents | Consultation | Contact Officer |
|-------------------------------------|-----------------------------------|--|-----------------------------|---------------------|--|
| July 2020 | Public | <p>Provision of Apprenticeship Services (Philip White) The objective of the report is to establish approval for the contract award to Eastern Shires Purchasing Organisation (ESPO) for the Provision of Apprenticeship Services via Apprenticeship Dynamic Purchasing System (ADPS) 554_18 for the fixed period of 1 October 2020 to 30 September 2024.</p> | | N/A | Anthony Baines (Tel: 01785 895984) Service Area: Skills and Employability |
| July 2020 | Public | <p>Integrated Performance Report 2020-21 - Quarter 1 (inc. 2019/20 Outturn) (Philip Atkins, OBE, Mike Sutherland) This Quarterly Integrated Performance Report provides an overview of Staffordshire County Council's progress, performance and financial position in delivering against our Strategic Plan.</p> | | N/A | Andrew Donaldson, Rob Salmon (Tel: 01785 278399, Tel: (01785) 27 6354) Service Area: Corporate Services |
| July 2020 | Public | <p>The Award of the Service and Testing of Domestic Water Systems Framework Agreement (Mark Deaville) Staffordshire County Council are to procure a single provider Framework Agreement. This</p> | | N/A | Ian Turner (Tel: 01785 277228) Service Area: Commercial and Assets |

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| | | <p>framework is a recurrent procurement procured every 4 years with a commencement date of the 1st September 2020 to provide continuity with the end of the existing Framework. The term of the new framework will be for 2 years, with a further option to extend by 2 years.</p> <p>The new framework will not only provide Staffordshire County Council with a compliant agreement, but also Newcastle Borough Council and Stoke City Council. The Commercial and Property Team anticipate the new framework including all parties spend over the 4 year term will be approximately 3.5 million. Cabinet decision sought to approve a delegated decision for the initial appointment to the framework and any relevant call-off contract awards thereafter.</p> | | | |
| July 2020 | Private | <p>Recommissioning of Home Care Services (Alan White) To seek agreement to the proposed arrangements for the recommissioning of Home Care Services and delegate approval to award contracts to Dr Richard Harling, Director of Health and Care.</p> | | N/A | Helen Trousdale (Tel: 01785 277008) Service Area: Care Commissioning |
| August 2020 | Public | <p>Treasury Management report for the year ended 31 March 2020 (Mike Sutherland) The report describes the County Council's investment and borrowing activity during 2019/20.</p> | | N/A | Rob Salmon (Tel: (01785) 27 6354) Service Area: Treasury and Pensions |
| August 2020 | Private | <p>Review of Future Use of Kingston Centre, Stafford (Philip White)</p> | | N/A | Andrew Marsden, Ian Turner (Tel: |

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| | | To recommend the retention of the Kingston Centre to enable to relocation and expansion of St. Leonard's Primary School. | | | 01785 278787, Tel: 01785 277228) Service Area: Families and Communities |
| September 2020 | Public | Mitigation Plans for Cannock Chase Special Area of Conservation (Mark Winnington) To consider proposals to mitigate the impacts of increased visitor numbers to Cannock Chase Special Area of Conservation, including changes to visitor infrastructure at the Council-owned country park such as car parking and site infrastructure. | | N/A | Janene Cox (Tel: (01785) 278368) Service Area: Rural County |
| September 2020 | Public | North Staffordshire Ministerial Direction for Nitrogen Dioxide - Project Update (Helen Fisher) Officers from Newcastle Borough Council, Stoke City Council and Staffordshire County Council (SCC) are jointly working under a ministerial direction. to improve transport related air pollution in North Staffordshire. DEFRA have advised that nitrogen dioxide emissions must be brought within EU levels of compliance in the shortest possible time. The program to deliver the business case that will finance remedial transport interventions has been reviewed and refreshed. SCC Cabinet are asked to approve it. | | N/A | Clive Thomson (Tel: 01785 276522) Service Area: Connected and Sustainable County |
| September | Public | Refurbishment of Council Owned Older | | N/A | Andrew Jepps |

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| 2020 | | <p>People Nursing Home (Alan White) The Council seeks to increase nursing care home capacity through the use of a Council owned closed care home site located in Burton upon Trent. This will provide 38 older people nursing beds with all services being delivered by a commissioned care provider. This item sets out the revised refurbishment cost and capital required for this following the initial recommendation to proceed from Cabinet in June 2019.</p> | | | (Tel: 01785 278557) Service Area: Adult Social Care |
| September 2020 | Public | <p>Children’s and Families (including SEND) System Transformation – Update (Mark Sutton, Philip White) Plans and progress to deliver Phase 2 of the whole Children and Families System Transformation, (described in Cabinet Paper 20 November 2019) including details of the progress against the business case, a proposed district model, the SEND Written Statement of Action (WSoA) and the functional arrangement which will provide and deliver support to Staffordshire’s Children, Young People and Families as appropriate.</p> | | N/A | Janene Cox (Tel: (01785) 278368) Service Area: Children’s Services and SEND |
| September 2020 | Private | <p>Waste Disposal Arrangements in the North of Staffordshire from 2025 (Mark Deaville, Gill Heath) Options for the future involvement of SCC with the project to replace SOTCC Hanford ERF plant, to ensure capacity is available to SCC for the disposal of its waste into the</p> | | None | Clive Thomson (Tel: 01785 276522) Service Area: Sustainability and Waste Management |

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| | | future. | | | |
| September 2020 | Private | <p>Nexus Trading Services Limited - Annual Report 2019/2020 (Mark Deaville, Mark Winnington)</p> <p>A) Giving details of the Company's (i) performance against annual objectives and; (ii) key achievements for the year;</p> <p>B) Communicating their vision and values going forward and;</p> <p>C) Setting out a proposed business case for the use of profits to the County Council as sole share-owner.</p> | | N/A | Dr Richard Harling, Helen Riley (Tel: 01785 278700, Tel: 01785 27 8580) Service Area: Health and Care |
| October 2020 | Public | <p>Integrated Performance Report 2020-21 - Quarter 2 (Philip Atkins, OBE, Mike Sutherland)</p> <p>This Quarterly Integrated Performance Report provides an overview of Staffordshire County Council's progress, performance and financial position in delivering against our Strategic Plan.</p> | | N/A | Andrew Donaldson, Rob Salmon (Tel: 01785 278399, Tel: (01785) 27 6354) Service Area: Corporate Services |